



Bilton Parish Council

Clerk: Miss Carris Mallinson

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Minutes of a meeting of Bilton Parish Council held on Tuesday 13th May 2025 in the Village Hall Bilton

Councillors present: Carl Mallinson, Lee Sims, Lysney Shuttleworth, Brian Gill, Ann Etherington

Ward Councillors: None

Members of the Public: 3

Clerk: Carris Mallinson

Apologise: Sally Griffin Smart, Jannine Clayton, Elizabeth Fairbank

Declarations of Interest: None

13/2026

Minutes of previous council meeting:

The minutes of May's parish council meeting were approved by full council.

14/2026

Chairs Report

Cllr Mallinson thanked the council members for their continued roles for the council.

15/2026

Clerk's Report

Clerk read out letter from Bilton Singers Community Choir requesting a donation for a new piano for the choir. The council agreed that the choir aided the community, as they donate proceeds to local charities. The council agreed to donate a sum of £50 to Bilton Singers Community Choir. The clerk also agreed to help the choir with any grant applications.

Clerk alerted council of letter from Dogger Bank Wind Farm.

Clerk alerted council of issues with direct debit mandate for NEST Pension contributions, meaning no pension payments have yet been made. Clerk stated that the approval of internet banking may help with this issue.

16/2026

Planning

Planning was moved earlier within the agenda as a member of the public wished to comment on the planning being discussed.

Ref: 25/0106/PLF: A resident talked about the planning application.

The council agreed that due to the lack of toilets in the proposed residential change to the garage, and the flood risk due to the garage being on lower ground, they could not support the application.

Action(s):

Clerk to add letter of non-support to planning portal.

17/2026

AGAR

The internal audit report was given to all present councillors. The clerk read out the recommendations from the internal auditor to improve the parish, and gave responses on how these could be actioned.

The governance statement was approved by full council.

The accounting statement was approved by full council.

The full council agreed that the notice for Exercise of Public Rights would be given on the Thursday 12th June 2025, to commence on the Friday 13th June 2025, with all documents for the AGAR to be published on the website on the 12th June 2025 also.

Action(s):

Clerk to implement recommendations from internal auditor.

Clerk to publish Exercise of Public Rights on Thursday 12th June 2025.

18/2026

Burial Ground

The current prices of the burial ground were given to all councillors, along with comparison prices for similar cemeteries in the surrounding areas. The council agreed that an increase in prices was needed and that the prices of the cemetery haven't been raised in a long time. The full council agreed to increase the prices for both residents and non-residents by 20%, to start on the 1st July, to allow for notice of the change.

Clerk gave update from the survey of the new burial grounds flood that we are waiting for price estimates.

Cllr Sims agreed to arrange meeting with Grasslands to discuss maintenance of the burial ground, as there have been complaints of the grass being too long.

Action(s):

Clerk to update burial prices and publish notice of change.

19/2026

Highways

Grass verges: Clerk alerted council that there had been multiple complaints about the current state of the grass verges within the village due to work by Living with Water. Complaints included that the grass verges were full of weeds and unkempt and that tarmac on paths around Hungerhills and Maulson Drive were crumbling, which is a health hazard. The council agreed that more communication was needed between residents and LWW. The council decided that the clerk would email LWW outlining the complaints from residents and local businesses, in the hopes that a solution could be found.

Action(s): Clerk to email LWW.

Cllr Gill gave update on meeting with Humber Forest regarding strategic tree planting around the village to prevent parking on grass verges. Humber Forest agreed to conduct a survey of the village to see where trees could be planted.

Cllr Etherington alerted the council that there have been reports that the path to Spreatley is overgrown and is a health hazard due to the lack of available path due to the overgrown shrubbery.

Action(s): Clerk to report overgrown hedges.

20/2026

Flood Resilience:

Clerk alerted council that the flood monitoring system had been successfully cancelled. The full council agreed to cancel the absorb contract for the flood mobile phone, subject to cancellation fees.

Action(s): Clerk to cancel absorb contract subject to checks.

21/2026

Neighbourhood Watch:

Crime report was read to council.

22/2026

Finance:

Bank reconciliations were agreed upon and approved.

The full council agreed that the clerk Carris Mallinson should be added to the banking mandate to help with efficient banking. The full council also agreed to apply for mobile banking, telephone banking and for a new bank card for clerk, Carris Mallinson.

It was agreed that a number of grants should be applied for (at the clerk's discretion) to gain funding for a new flagpole and flag for the quote received. A kerb and slate or stone shavings would be installed later to protect the flagpole.

Company/Person(s)	Reason	Amount
Agilico	Printer Services	£246.83
Jo O'Donoghue	Internal Audit	£300.00
KCOM	Internet	£71.98
Grasslands	Burial Ground Maintenance	£1020.00
Gallagher LTD	Annual Insurance	£1363.16
The One Point	Website	£52.85
ERNLLCA	Nalc and ERNLLCA Memberships	£822.03
ERYC	Commercial Waste	£700.44
SSE Energy Services	Electric Gates	£37.56
HMRC	Clerk's PAYE	£96.88
Carris Mallinson	Clerk's Salary	£1009.80
	Total:	£5721.53

Credits:

Type	Amount
Plot 292	£600
Plot 293	£400
Total:	£1000

Members of public participation

No members of the public attended.

Any other business

No matters arising.

Meeting Closed: 9:00

Date of Next Meeting:

8th July 2025