



Bilton Parish Council

Clerk: Miss Carris Mallinson

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Minutes of a meeting of Bilton Parish Council held on Tuesday 13th May 2025 in the Village Hall Bilton

Councillors present: Jannine Clayton, Carl Mallinson, Lee Sims, Lysney Shuttleworth

Ward Councillors: None

Members of the Public: 0

Clerk: Carris Mallinson

Apologise: Sally Griffin Smart, Ann Etherington, Elizabeth Fairbank, Brian Gill

Declarations of Interest: None

1/2026

Minutes of previous council meeting:

March and April minutes were approved and signed as accurate representation. February minutes were unable to be approved just to members of that meeting not being present.

02/2026

Chairs Report

Cllr Mallinson thanked the council members for their continued roles for the council.

03/2026

Clerk's Report

Clerk explained that the AGAR has not yet been completed due to awaiting findings of the internal audit. The AGAR would be completed ready for June's full council meeting.

04/2026

New Parish Board

Clerk explained that LWW had already ordered a new notice board after agreeing to replace the board on a like for like basis. Clerk showed the council a photo of the ordered board, and explained the replacement was black aluminium. The council discussed that the new sign is not oak like the others within the village so does not match the aesthetic and that the board was not approved by the council before ordering and therefore they cannot accept the order parish notice board as it currently is.

Action(s): Clerk to contact LWW regarding the specifications of the sign and state the ordered sign is currently unacceptable.

05/2026

Flagpole

The flagpole was damaged and knocked down back in March. The council agreed that a replacement for the flagpole should be actioned. Clerk explained that there are 3 options for payment, obtaining a grant, going through the insurance or paying for the flagpole. Clerk had already obtained a quote for a replacement of which would be £395 +

£30 delivery + VAT. Council agreed to pay for the flagpole and then possibly obtain a grant (one specifically for VE/VJ day if previous ideas for the grant were no longer feasible in the time frame).

Action(s): Clerk to order flagpole and find out if current plans for grant are feasible.

06/2026

Insurance

Clerk presented council 3 quotes for insurance.

Renewal with same company (Hiscox) at: £1363.16. Clear Council at: £1253.93 and Ansvar at: £870.03. Council agreed that Ansvar was not suitable due to the coverage it provided. Cllr Shuttleworth proposed Hiscox quote as new insurance; Cllr Clayton seconded the motion. Full council agreed to renewing current insurance policy.

07/2026

Planning

25/00781/PLF: The council commented that the nature of the proposed extensions to front and rear of the property are quite large, but the council agreed to support this planning application.

25/00936/PLF: The council agreed to support this planning application.

Report of Caravan on agricultural land in Ganstead East: Clerk read out an email from a concerned resident stating that a caravan had been placed on agricultural land without planning permission. The council noted that a caravan can be placed on agricultural land for 28 days before planning permission is required. Council agreed to wait until the 28 days expired and then report to EYRC Enforcement if needed.

08/2026

Burial Ground

Resident request to remove hedge bordering fence in cemetery: Clerk read out email from resident asking to remove the hedge row bordering the fence within the cemetery at their own expense. The council agreed that the hedge was not looking its best next to the fence now but may need time to grow and establish itself. The council agreed to wait the summer and assess the growth, if the hedge row showed no signs of establishing, they would have the hedges removed at the council's expense.

Removal of kerb between plots 189 & 190: Clerk alerted council of a plot owners wish to remove the inner kerb between two plots they are leasing. Cllr Clayton proposed to let the plot owners remove the kerb, Cllr Sims seconded. Full council agreed that the kerb could be removed.

Community Payback: Clerk let council know that community payback were able to paint the shelter in the cemetery asap. Council agreed on cream paint for the shelter, with forest green for the doors and fence within the cemetery. The council also asked if community pay back to paint the metal solidier near the Church Hall and enquire if community payback is also able to trim hedges. The council agreed on a budget of around £150.

Action(s):

Clerk to enquire with Community Payback regarding jobs.

Clerk to order paint and supplies for the jobs.

Cemetery Bin: Clerk read out response from commercial waste regarding collection of cemetery bin that would allow it to be collected without a volunteer taking it out to the gates each Tuesday, and let council know that her and Cllr Mallinson were able to sort the overflowing bin so it was all collected. Commercial Waste had stated that the bin should be able to be collected with no issues. The council agreed to monitor the situation and clerk to alert Commercial Waste if a missed collection occurs. Cllr Sims also stated that the bin could be moved closer to the gate permanently if issue with collection persists.

09/2026

Highways

Grass verges: Clerk alerted the council about correspondence from Humber Forest about strategic tree planting to prevent parking on grass verges. Humber Forest wished to meet the council to discuss possible tree planting and what

areas. An email from Cllr Gill suggested Ingram Avenue would be a good place to trial the scheme. The council agreed to have someone meet with Humber Forest and suggest the street and an option for strategic trees.

Cllr Clayton suggested that the grass verges on Ganstead East from the road to the properties needed a cut as it looked messy. The council agreed that EYRC should be contacted regarding these grass verges.

Action(s):

Clerk to organise site visit with Humber Forest.

Clerk to contact EYRC regarding grass verges in Ganstead East.

10/2026

Flood Resilience:

The council decided that with the implementations of Yorkshire Water's flood systems and the question of responsibility with the current flood monitoring system in place, that the flood monitoring system may no longer be needed. Cllr Sims proposed motion to cancel the flood monitoring system, with Cllr Clayton seconding. The council decided that the flood monitoring system will be cancelled following a contractual check on fee's associated with cancelling the system.

11/2026

Neighbourhood Watch:

No crimes reported within the parish boarders this month.

12/2026

Finance:

The council agreed to cancel NALC membership if able.

Paid out of meeting: Due to meeting unable to go ahead in April.

Company/Person(s)	Reason	Amount
Grasslands LTD (April)	Burial Ground Maintenance	£1,020.00
HMRC (April)	PAYE Contribution	£96.88
Elizabeth Fairbank (April)	3 Months Cleaning for Office	£105.00
Carris Mallinson (April)	Clerk's Salary	£1,009.80

Paid in Meeting:

Company/Person(s)	Reason	Amount
KCOM (April)	Internet	£71.98
SSE Energy Solutions (April)	Electric Gates	£35.01
The One Point (March – invoice issued late)	Website	£52.85
Abzorb (April)	Phone Line	£14.81
The One Point (April)	Website	£52.85
Grasslands LTD (May)	Burial Ground Maintenance	£1,020.00
KCOM (May)	Internet	£71.98
SSE Energy Solutions (May)	Electric Gates	£38.97
Bilton Village Hall (May)	Annual Office Rent	£1,989.75
HMRC (May)	PAYE Contribution	£96.88
Carris Mallinson (May)	Clerk's Salary	£1,009.80
Abzorb (May)	Phone Line	£14.81
The One Point (May)	Website	£52.85
	Total:	£6,754.22

Credits:

Type	Amount
GOR Plot 289 & Interment (April)	£300
VAT Refund (April)	£339
Precept (May)	£10,750
Interment – Plot 290	£315
Total:	£11,704

Members of public participation

No members of the public attended.

Any other business

No matters arising.

Meeting Closed: 9:00

Date of Next Meeting:

10th June 2025