



Bilton Parish Council

Clerk: Miss Carris Mallinson

Email: clerk@biltonparishcouncil.org Tel: [01482 811234](tel:01482811234)

Minutes of a meeting of Bilton Parish Council held on Tuesday, 9th September 2025, in the Village Hall, Bilton

Councillors present: Lynsay Shuttleworth, Jannine Clayton, Ann Etherington, Sally Griffin-Smart,

Ward Councillors: None

Members of the Public: 1

Clerk: Carris Mallinson

Apologies: Elizabeth Fairbank, Lee Sims, Brian Gill, Carl Mallinson

Declarations of Interest: None

46/2026

Minutes of previous council meeting:

The minutes of August's parish council meeting were approved by full council.

47/2026

Chair's Report:

Due to the absence of Chair Cllr Mallinson, Vice Chair Cllr Griffin-Smart took on the role of Chair for the meeting. Nothing further to report.

48/2026

Clerk's Report:

Clerk attended official opening of the new defibrillator outside Bilton Village Hall.

A resident visited the office to raise concerns about speeding on Main Road and electric bikes and unsafe use of electric bikes and scooters within the village.

49/2026

Remembrance Sunday

Clerk reported that Remembrance Sunday is being kindly organised by a volunteer and that the clerk is assisting in the organisation. The volunteer has asked for a monetary contribution of up to £400 to pay for the band that would be playing at the parade and for four wreaths. The four wreaths would be laid by Bilton Parish Council, Bilton Village Hall Committee, Bilton British Legion and Bilton Primary School. The Council requested to have the estimates of the wreaths and band to be submitted to the council in writing.

Action(s):

- Clerk to request written quote for the donation.

50/2026

Parish Booklet

The Council discussed multiple ways to distribute the Parish Booklet in the most cost-effective way, including in-house printing, printing in a newsletter format, or only providing physical copies upon request. The Council opted to have all price options discussed at the next meeting with quotes.

Action(s):

- Clerk to price up in-house printing, newsletter format, booklet format and having half physical copies and half available online
- Clerk to contact multiple organisations within the Village to gauge interest in contributing.

51/2026

Restating the AGAR

A discrepancy with the accounting statement for the AGAR has been reported by the external auditor (PKF). Boxes 7 and 8 should display the same amount in line with the bank reconciliation. However, the boxes show different amounts to account for unrepresented payments. PKF informed the clerk that the accounting statement could not be amended until the next AGAR is completed.

Action(s):

- AGAR to be restated with the correct amount in the next submission.

52/2026

Planning:

25/01686/PLF: Low Farm, Low Farm Road, Ganstead West, East Riding of Yorkshire HU11 4BH

The Council agreed to support the application but decided to question the possibility of an agricultural tie on the land and if such a tie existed, then the planning application should not be approved.

Action(s):

- Clerk to send off planning consultation document.

53/2026

Burial Ground:

The burial ground is in need of markers to adequately mark reserved plots.

An image of the new cremation plot headstones will need to be published in the coming months, ready for the move to the new section of the burial ground.

Action(s):

- Clerk to get quotes for markers.
- Clerk to publish image ideas for new headstones.

54/2026

Highways:

Parking issues with school pick-up/drop-off – Parking has been reported extending up to the mini roundabout. Parking on each side of the road leaving no room for emergency services. There is also an issue with overgrown hedgerow bordering Lime Tree Lane which is obstructing the pathway. An issue has been reported regarding the pathways throughout the village especially on Highfield Crescent. The Council agreed that ERYC needs to be contacted regarding these issues as well as publishing parking reminder within upcoming parish newsletter.

Action(s):

- Contact ERYC regarding dangerous parking – request update regarding implementation of double yellow lines, if still no response, report to ERYC complaints team.
- Contact ERYC requesting survey of pathways within the village of Bilton.
- Contact ERYC regarding overgrown hedge row on Lime Tree Lane that is blocking pathway.
- Place reminder to encourage safe school parking in upcoming parish newsletter.

55/2026

Neighbourhood Watch:

Crime report was read to Council.

56/2026

Finance:

Bank reconciliation was could not be brought to council due to late arrival of bank statement. The bank reconciliation shall be brought to the next full council meeting.

Payments:

COMPANY/PERSON(S)	REASON	AMOUNT
GRASSLANDS LTD	Burial Ground Maintenance	£1020.00
KCOM	Telephone/Broadband	£71.98
HI-FLIERS LTD	Flagpole & Flag	£592.80
AGILICO	Printer Rental	£221.15
HMRC	PAYE	£105.03
CARRIS MALLINSON	Clerk's Salary	£1022.63
NEST	Pension	£75.06
SSE ENERGY SOLUTIONS	Electric Gates	£39.87
THE ONE POINT	Website	£52.85
ERYC	Graffiti Removal	£216.00
ABZORB	Mobile Phone	£14.81
Total:		£3432.18

Credits:

Type	Amount
GOR294	£360
Total:	£360

56/2026

Members of public participation:

One member of the public attended to express concerns about dangerous parking at school times around Lime Tree Lane and the crumbling pathways within the village. The Council agreed that ERYC would be contacted regarding these issues.

58/2026

Any other business:

No matters arising.

Meeting Closed: 8:45pm

Date of Next Meeting:

14th October 2025