



BILTON PARISH COUNCIL

Email: clerk@biltonparishcouncil.org

Website: www.biltonparishcouncil.org

Tuesday 11th November 2025

7pm at

Bilton Village Hall

for the purpose of transacting the business as set out below

Signed: *C L Mallinson*

Clerk to Parish Council

Date: 6th November 2025

AGENDA

- 1) **To Receive Apologies from Councillors:** Members who cannot attend a meeting shall tender their apologies prior to the meeting.
- 2) **Councillor Vacancies:** To consider applications for councillor vacancies.
- 3) **Declarations of interest.** To receive any declarations of interest in respect of matters contained in this agenda.
- 4) **Minutes:** To approve the minutes of the meeting held on 9th September 2025.
- 5) **Chair's Report:** To receive the chair's report.
- 6) **Clerk's Report:** The Clerk will report on burials, correspondence, and updates regarding previous matters.
- 7) **Preliminary Budget:** To consider financial committee meeting, preliminary budget findings and special projects spending.
- 8) **Ganstead East Defibrillator:** To consider grants and receive any update from KCOM regarding phone box.
- 9) **Parish Booklet:** To consider final draft of newsletter and decide on distribution.
- 10) **Planning:** Applications/ Decisions – To consider and decide on matters regarding planning.
 - a) Any planning applications submitted since agenda publication.
- 11) **Burial Ground:** To receive updates and consider any necessary decisions regarding the burial ground and its maintenance. To discuss issue with wasps in burial ground. To decided tender deadline for maintenance contract.
- 12) **Highways:** To consider bus shelter maintenance. To receive and consider update on parking issues on Lime Tree Lane.
- 13) **Neighbourhood Watch:** To receive the crime report.

14) Finance.

- a. To receive the monthly and September bank reconciliations.
- b. To note and approve payments for the month.
- c. To consider new electric contract for burial ground.

15) Members of the Public (listeners) comments. Comments will be taken at this point. Items relating to matters on the agenda will be heard first. The time allocated will be restricted to 15 minutes maximum unless the Council decides otherwise.

16) Any other Business

Confidential items: Under the Public Bodies (Admission to Meetings) Act 1960 Exclusion of the public in accordance with Section 1(2) and by reason of the confidential nature of the business of the Town Council, the Public and Press will be excluded from the meeting.

17) Employment Contract Change: To discuss and decide on contractual changes to employment contract. To make final decision on annual leave.

Date of next meeting: Tuesday, 9th December 2025.