



Bilton Parish Council

Clerk: Miss Carris Mallinson

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Minutes of a meeting of Bilton Parish Council held on Tuesday, 14th April 2026, in the Village Hall, Bilton

Councillors present: Ann Etherington, Carl Mallinson, Alan Brooke, Nigel Lord, Brian Gill

Ward Councillors: 0

Members of the Public: 1

Clerk: Carris Mallinson

Apologies: Jannine Clayton, Lynsay Shuttleworth, Elizabeth Fairbank, Lee Sims, Sally Griffin-Smart, Steve Taylor

Declarations of Interest: None

124/2026

Minutes:

The minutes of the meeting held on **10th March 2026** were approved as a true and accurate record. The minutes were signed by Chair, Cllr Mallinson

125/2026

Chair's Report:

The Chair, Cllr Mallinson reminded the Council that this was his last meeting due to emigrating abroad.

126/2026

Clerk's Report:

The Clerk informed the Council that the above-ground assets linked to SuDS, including birds-mouth fencing and grass-cutting maintenance around SuDS within the village of Bilton, were officially being handed over to ERYC, with the assets being split between HRA and Streetscene.

The Clerk informed the Council that work had begun on the AGAR, with the internal audit likely to take place in May.

127/2026

Burial Ground:

- Cllr Gill stated that the burial ground is currently looking the worst it's ever looked, with the grass being overly long and many weeds. The first grass cut happened on the 23rd of March, but further cuts should have been done in the meantime. The Clerk informed the Council that the Council are meant to be

given a report of every visit but is yet to receive such a report. The Council agreed that the maintenance crew would need to be contacted regarding grass cutting and reports.

- A concern has been received regarding hedges abutting the fence within the cemetery. At a previous meeting the Council agreed that if the condition of the hedges had not improved, the hedges would be removed. After reviewing photographs of the hedges, the Council agreed to removed some hedges towards the back of the cemetery and prune and shape the hedges that seem in good condition. Clerk to speak to maintenance team.
- The Clerk informed the Council that deconsecrating some of the new burial ground could be an option after speaking to the Diocese of York. The Clerk recommended that a survey of the suitability of burials within the land be conducted before applying for deconsecration, to ensure the correct amount of land is deconsecrated. The Council decided to obtain quotes for a survey.
- Stone for burial ground - Cllr Gill agreed to work out how much gravel was needed for the burial ground pathing so the Clerk could investigate grants.
- Watering cans, scissors and umbrellas have gone missing. The Council opted not to replace them at this time.

128/2026

Village Hall Clock:

The clock has been in need of repair for over a year. The Council decided that the clock should be repaired, with the issue troubleshooted and quotes obtained for the repair. The previous Clerk kindly stated that they would obtain the relevant information regarding the clock repair. The Clerk is to obtain the information and seek options and quotes for the repair.

129/2026

Highways:

A street sign had been reported as been damaged on the corner of Dawnay Road and Holmes Lane. The Clerk is to report damage to ERYC.

Glebe Drive: It has been reported that the streetlight is still out on Glebe Drive. According to an update received from Ward Cllr Christon-Whyte by telephone, at this moment in time, Northern Powergrid has no intention of turning the streetlight back on after a resident reportedly turned the streetlight off. Cllr Christon-Whyte is still awaiting further updates regarding the streetlight. The Council reported that maybe a shield could be requested for the streetlight to ensure the light was not turned back off if reconnected.

Caravans on Highway: PCSO Bainton stated no complaint has been received regarding caravans on highway in West Ganstead.

Reports received that the grass verges around the SuDS assets and birds-mouth fencing currently looks extremely unsightly due to dead grass and grass being killed off during maintenance. There have also been reports regarding ride-on-mowers being used where SuDS assets lay underneath which could potentially cause damage. Clerk to report to ERYC regarding the unsightly grass verges and potential damages to SuDS assets.

130/2026

Planning

No matters arising.

131/2026

Asset register

The updated asset register was received by Full Council and approved.

132/2026

Neighbourhood Watch

Three crimes had been reported in the parish of Bilton, Wyton Ganstead in March.

- Two instances of food stuffs been thrown at properties at around 3:00am.
- A report of a stolen/lost handbag including a prescription.

133/2026

Public Participation

No matters arising.

134/2026

Finance

Bank Reconciliations:

February:

HSBC Current Account: £2,943.91

HSBC Money Manager: £10,616.57

March:

HSBC Current Account: £5,207.93

HSBC Money Manager: £6,663.66

Payment Schedule for April 2026: Approved by Full Council

<i>Company/Person(s)</i>	<i>Reason</i>	<i>Amount</i>
<i>ERNLLCA</i>	ERNLLCA Membership Fee	£686.00
<i>ERNLLCA</i>	NALC Membership Fee	£145.68
<i>Information Commissioner's Office</i>	ICO GDPR Protection Fee	£47.00
<i>Autela Payroll Services</i>	Payroll fee for Dec, Jan, Feb & Mar	£142.32
<i>ERYC</i>	Waste Collection for Burial Ground	£735.28
<i>Smartest Energy</i>	Electricity for Burial Gates	£22.62
<i>Agilico</i>	Printer Rental & Running Costs	£204.00
<i>HMRC</i>	PAYE for Tax Month 1	£112.77
<i>Carris Mallinson</i>	Clerk's Salary	£1,034.88

<i>NEST Pension</i>	Pension Payment Tax Month 1	£76.32
<i>The One Point</i>	Office 365	£57.60
		Total: £3,336.45

Credits:

	<i>Type</i>	<i>Amount</i>
	<i>GOR23 Interment</i>	£120.00
	<i>VAT Refund for 01/01/2026 – 31/03/2026</i>	£265.69
		Total: £385.69

135/2026

Any Other Business

Cllr Mallinson thanked the council and formally resigned as Chair and Councillor of Bilton Parish Council.

End of Meeting: 20:30