



Bilton Parish Council

Clerk: Miss Carris Mallinson

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Minutes of a meeting of Bilton Parish Council held on Tuesday, 12th May 2026, in the Village Hall, Bilton

Councillors present: Ann Etherington, Alan Brooke, Brian Gill, Elizabeth Fairbank, Lee Sims, Lynsay Shuttleworth.

Ward Councillors: 0

Members of the Public: 2

Clerk: Carris Mallinson

Apologies: Jannine Clayton, Sally Griffin-Smart, Steve Taylor, Nigel Lord/

Declarations of Interest: None

01/2027

Minutes:

Resolved: The minutes of the meeting held on **14th April 2026** were approved as a true and accurate record. The minutes were signed by the Chair, Cllr Fairbank

02/2027

Chair's Report:

No matters arising.

03/2027

Clerk's Report:

Noted: Internal audit is to take place over Microsoft Teams on the 19th May 2026 at 11:00am.

04/2027

Burial Ground:

Cllr Sims reported that the shelter in the burial ground is looking shabby and requires cleaning and repainting. It was also reported that the plastic flower holders could potentially damage the strimmer used by the maintenance contractor.

Resolved: That the Burial Ground Rules be reviewed at a future meeting to consider requiring flower holders to be made of steel.

A member of the public offered to repaint the notice board within the burial ground shelter to match the recently painted bench.

Resolved: That permission be granted for the notice board to be repainted.

Cllr Gill reported that approximately four tonnes of gravel would be required for the pathway within the burial ground. He advised that the project would be more extensive than originally anticipated, as the existing gravel would need to be excavated and removed before new gravel could be laid.

Initial discussions took place regarding grave plotting within the burial ground extension and areas which may be suitable for deconsecration.

Resolved: That a future Burial Board meeting be arranged to discuss the pathway project and grave plotting in greater detail.

05/2027

Insurance Renewal:

Resolved: The Hiscox insurance renewal quote for the sum of £1389.47 was accepted and approved by full council.

06/2027

Highways:

School-Time Parking on Lime Tree Lane: Concerns were raised regarding vehicles parking on pavements, close to junctions and the lack of space for emergency vehicles during school drop-off and pick-up times on Lime Tree Lane, creating potential hazards for pedestrians and other road users

Resolved: That Street Scene be contacted for an update regarding possible parking restrictions.

Caravans on Ganstead West: A member of the public reported that two unhitched caravans are currently situated on the highway at Ganstead West of which had been present from March. Concerns were also reported regarding animals within the caravan.

Noted: That the matter had previously been reported to East Riding of Yorkshire Council (ERYC).

Resolved: That ERYC and Environmental Control be contacted for an update on the matter.

Overgrown Hedges: A member of the public reported overgrown hedges on Ganstead Lane which are restricting safe passage for pedestrians.

Resolved: That the Clerk report the matter to ERYC.

Pathway Between Wyton and Sproatley: A resident contacted the Parish Council regarding the pathway between Wyton and Sproatley, stating that it needs maintenance and is regularly used by residents accessing amenities in Sproatley. The resident

advised that ERYC had stated that no such pathway appears on their records. The Parish Council holds maps indicating the existence of a recorded pathway.

Resolved: That the Clerk contact ERYC to establish whether the pathway has been formally decommissioned.

07/2027

Planning

No matters arising.

08/2027

Neighbourhood Watch

Noted: Humberside Crime Report for the month of April 2026.

09/2027

Public Participation

Two members of the public were in attendance and raised concerns regarding the unhitched caravans and overgrown hedgerows on Ganstead West.

Noted: The concerns raised by the members of the public. The matters were addressed under Agenda Item Highways.

10/2027

Finance

Bank Reconciliations: Bank reconciliations where not available due to an error within Scribe system and are to be presented at the next Full Council Meeting.

Payment Schedule for May 2026: Approved by Full Council

<i>Company/Person(s)</i>	<i>Reason</i>	<i>Amount</i>
<i>HSBC</i>	Bank Charges	£3.00
<i>NEST Pensions</i>	May Pension Payment	£76.32
<i>Carris Mallinson</i>	Clerk's May Salary	£1,034.88
<i>HMRC</i>	May PAYE Payment	£112.77
<i>Smartest Energy</i>	Electricity for Burial Gates	£19.53
<i>Bilton Village Hall</i>	Rent for Office	£2,089.24
<i>Management Committee</i>		
<i>KCOM</i>	Internet & Telephone Line	£71.98
<i>The One Point</i>	Office 365	£113.71
<i>Killingley</i>	Burial Ground	£1,143.46
	Maintenance - March	
<i>Killingley</i>	Burial Ground	£1,143.46
	Maintenance – April	
		Total: £5808.35

Credits:

	Type	Amount
	GOR296 – Exclusive Rights of Burial	£2,040.00
	GOR161 – Interment Fee	£120.00
	Precept Payment 1 – 2026/27	£20,000
	Total:	£22,160.00

11/2027

Any Other Business: An appraisal for clerk needs to be scheduled withing the coming months.

End of Meeting: 21:00pm