



Bilton Parish Council

Clerk: Miss Carris Mallinson

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Minutes of a meeting of Bilton Parish Council held on Tuesday, 14th July 2026, in the Village Hall, Bilton

Councillors present: Cllr Sims, Cllr Etherington, Cllr Fairbank, Cllr Taylor, Cllr Brooke, Cllr Clayton

Ward Councillors: None

Members of the Public: 1

Clerk: Miss C Mallinson

Apologies: Cllr Shuttworth, Cllr Griffin-Smart, Cllr Lord, Cllr Gill

Declarations of Interest: None

26/2027 **Public Participation:** Comments will be taken at this point. Items relating to the agenda will be heard first. The time allocated will be restricted to 15 minutes maximum unless the Chair decides otherwise.

Noted: A member of the public attended the meeting to express their wish to have a memorial bench placed in the burial ground extension, next to an existing bench. Council stated that there was no formal bench plan for the new extension and that this would need to be implemented before allowing a further bench to be installed. The issue was discussed and resolved under agenda item 31/2027 – Burial Ground.

27/2027 **Minutes:** To approve and sign the minutes of the previous full council meeting held on the 9th of June 2026.

Resolved: The minutes of the 9th of June 2026 was approved and signed as a full and true account.

28/2027 **Actions Report:** To note actions taken since last full council meeting by clerk and Councillors.

Noted:

- AGAR submitted on 1 June 2026.
- The Parish Clock at Bilton Village Hall has been inspected by Cllr Gill. A new screwdriver is required to access the possible broken parts.
- A meeting was held with a resident regarding untidy hedgerows within Bilton Burial Ground.
- An update has been received from ERYC regarding the pathway from Wyton to Sproatley, stating that the pathway is owned by ERYC and will be assessed for maintenance works.
- An email has been sent to KCOM regarding the telephone box in Ganstead and the possibility of using it to house a defibrillator. There is also the option of solar-powered defibrillators; however, these incur a high cost of approximately £4,000.

- Various groups have been contacted regarding entries for the Bilton Parish Newsletter.
- The One Point has been contacted multiple times regarding the website and its accessibility. The One Point has stated that they will assess what is required to ensure that the website is compliant and implement the necessary changes.
- The Clerk has attended training seminars covering employment, planning changes and the new terrorism legislation.
- An update regarding the caravans in Ganstead has been provided, with the caravans now due to be moved.

29/2027 Publication Scheme: To discuss and adopt publication scheme.

Resolved: The Publication scheme was fully approved and adopted by full council.

30/2027 Bilton in Bloom: To discuss and agree actions for a possible bulb planting event between the months of September – November.

Resolved: It was agreed that the Parish Council would hold a bulb-planting event on 4 October 2026, at a time to be determined. A maximum amount of £250.00 was agreed to be spent on the event, with the Clerk attempting to source donations of bulbs from external companies before using the allocated amount. The event would be a ‘bring your own equipment’ event and would be advertised in the Bilton Parish Newsletter.

31/2027 Burial Ground: To receive updates and consider any necessary decisions regarding the burial ground and its maintenance.

Resolved: A resident had enquired about a full burial in the spot nearest to the gates, Clerk explained due to the nature of how the full burials take place, the spot cannot be reserved until it's the next available spot.

Resolved: Cllr Sims stated that two volunteers had planted flowers in the hanging baskets again this year and that they were looking lovely and asked if a gift could be purchased for them as a thank you. Full Council agreed that a sum of £40.00 could be spent using the Chair's allowance.

- a. To discuss and agree actions regarding issues with burial ground – complaints regarding hedges.
Noted: A complaint was received from a resident regarding the overgrowth of the hedges in the burial ground.
Resolved: A meeting was held with Killingley with the hedges due to be cut directly.
- b. To provide update of outcome on meeting with Killingley.

Noted: A meeting was held with Killingley on Wednesday 8th July 2026. Killingley stated that the hedges would be cut to an acceptable level within the week. Levelling of the graves was also discussed with the agreement the most sunken graves would be prioritised. Killingley was also asked to report any contraband items such as glass to the Parish Council to ensure the safety of workers.

- c. To discuss and agree actions regarding request for memorial bench.
Resolved: It was agreed that a memorial bench plan and policy would need to be created to ensure adequate spacing between memorial benches and to allow

memorial bench plots to be purchased by the public. Full Council agreed to have a plan prepared by the next Full Council meeting.

32/2027 Highways: To receive updates on ongoing or reported highway issues and address actions.

- a. To discuss and agree actions regarding complaint received about overgrowth on the boundary of ASDA and residential properties on Mount Vernon.

Resolved: Full Council agreed to contact ASDA Bilton to with the complaint in the hopes of finding a resolution for the resident.

- b. To discuss and agree actions regarding complaints of lack of maintenance within the parish, including hedgerow on Lime Tree Lane, overgrown grass on the park in St. Peter's View, blocked gullies, the lack of road sweeping and overgrown hedgerow on Ganstead East.

Noted: Cllr Brooke gave report of the gullies on Lime Tree Lane, stating that they had been cleared with what looks like some work going to be actioned on some gullies.

Resolved: Full Council also agreed to investigate the longstanding issue of ownership of the hedgerow further. The Clerk will contact Cllr Shuttleworth to establish whether the original planning stipulation for the hedgerow has been located, contact Redrow Homes to enquire whether the hedgerow is included on their deeds, and obtain Land Registry documents regarding ownership of the land on which the hedgerow is situated. Full Council agreed to report the overgrown hedgerow on Ganstead East, which is covering a lamppost, to ERYC.

- c. To discuss and agree actions for footpath nomination for Footpath Focus 2027.

Resolved: Agree for Councillors to take photos of pathways in their areas that need resurfacing and to decide at the next full council meeting.

33/2027 Planning: To update on any applications/decisions regarding planning applications, which includes applications submitted since the publication of this agenda.

- a. To discuss and agree actions for possible planning breach on land north of 249 Ganstead East following the erection of a fence.

Resolved: Full Council agreed to report the issue of crowd barriers to ERYC Street Scene.

34/2027 Neighbourhood Watch: To note Humberside Police Crime Report.

Noted: A theft of a motor vehicle occurring on 17/06/2026 on Main Road was noted by Full Council.

35/2027 Finance: To receive updates on financial matters and consider any necessary actions.

- a. To receive and note financial report and budget analysis.

Noted: The budget report was received and noted by full council. With no actions deemed necessary currently. See budget report 30/06/2026.

- b. To discuss and agree actions for request for a donation for Bilton Football Club to aid in the purchase of new goal posts.

Resolved: Full Council agreed to defer the decision for a grant to Bilton Football Club to

the next meeting but agreed in the meantime to offer and advertisement for sponsorships and donations in the Bilton Parish Newsletter.

- c. To discuss and agree on a quote for telephone and broadband renewal.
Resolved: Full council agreed to renew current contract with KCOM for a further 24 months, with the contract amount being £59.99 Excl VAT,
- d. To receive and approve bank reconciliations for June 2026.
Resolved: Bank reconciliations for HSBC Current Account and HSBC Money Manager where approved by full council.
HSBC Current Account: £14,691.75
HSBC Money Manager: £6,685.41
- e. To note and approve monthly scheduled payments.

Resolved: Payments Schedule for July 2026 (Tax Month 4) Approved by Full Council.

<i>Company/Persons</i>	<i>Reason</i>	<i>Amount</i>
<i>HSBC</i>	Bank Charges	£1.00
<i>Business Stream</i>	Water for Burial Ground	£23.48
<i>KCOM</i>	Internet/Phoneline	£75.85
<i>Smartest Energy</i>	Electricity for Burial Ground	£16.86
<i>The One Point</i>	Office 365/Email Subscription	£57.60
<i>Killingley</i>	Burial Ground Maintenance	£1143.46
<i>Autela Payroll Services</i>	Payroll	£82.80
<i>Agilico</i>	Printer Rental & Ink	£205.55
<i>C Mallinson</i>	Clerk's Salary	£1034.88
<i>NEST Pensions</i>	Pension Payment	£76.32
<i>HMRC</i>	PAYE for July 26	£112.77
Total:		£2830.57

Credits

<i>Type</i>	<i>Amount</i>
<i>MAGOR23</i>	£18.00
<i>MAGRV280</i>	£120.00
Total:	£138.00

36/2027 **Any Other Business:** To note any items for future agendas.

An agenda item for the maintenance of the closed churchyard wall to be placed on the next agenda.

Date of next meeting: 11th August 2026

End of Meeting: 8:45pm