



Bilton Parish Council

Clerk: Miss Carris Mallinson

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Minutes of a meeting of Bilton Parish Council held on Tuesday, 11th August 2026, in the Village Hall, Bilton

Councillors present: Cllr Sims, Cllr Etherington, Cllr Fairbank, Cllr Brooke, Cllr Lord, Cllr Gill

Ward Councillors: 1

Members of the Public: 5

Clerk: Miss C Mallinson

Apologies: Cllr Shuttleworth, Cllr Griffin-Smart, Cllr Clayton, Cllr Talor

Declarations of Interest: None

37/2026 Public Participation: Comments will be taken at this point. Items relating to the agenda will be heard first. The time allocated will be restricted to 15 minutes maximum unless the Chair decides otherwise.

Noted: *MOP 1:* Concern was raised regarding increased lorry traffic throughout the village in the last 2/3 months.

MOP 2: Works have been carried out at the entrance to Lime Tree Lane, resulting in rubble and small pieces of concrete being left on the grass verge, as well as a damaged kerb.

MOP 3: Concern regarding being asked to remove fence by ERYC after putting it up. The Parish Explained that this could be due to the fence causing an obstruction to drivers and stated an option could be to have a sloping fence but to consult with ERYC.

MOP 4: Raised concerns regarding hedgerow on Lime Tree Lane and the responsibility of maintenance. This was further discussed in agenda item 43/2026 Highways.

38/2026 Minutes: To approve and sign the minutes of the previous full council meeting held on the 9th July 2026.

Resolved: Minutes of the meeting held on 9th July 2026 were approved as a full and true account and signed by Chair Fairbank.

39/2026 Actions & Updates Report: To note actions taken since last full council meeting by clerk and Councillors and receive updates on ongoing matters.

Noted:

- Community payback has painted the shelter and fence within the burial ground.
- Clerk has communicated with ASDA regarding overgrown hedges, bushes and trees – they are aware of issue and having maintenance look at it.

- Street Scene are investigating overgrown foliage in St. Peter's View.
- Crowd barriers placed in Ganstead East have been confirmed by Planning to be allowed to stay as a temporary fixture.
- Clerk contacted Redrow regarding responsibility of hedgerow on Lime Tree Lane – so far there has been no response.

40/2026 **Bilton Newsletter:** To discuss and agree actions regarding Bilton Parish Newsletter.

Resolved: The Clerk shall continue work on the Bilton Parish Newsletter and include articles explaining how residents can report issues, as well as encouraging residents to notify their utility companies of any vulnerabilities following the recent water supply issue in Hedon. The Clerk will then send the newsletter to Councillors via email for final approval prior to distribution.

41/2026 **Village Hall Clock:** To discuss and agree actions for new gear and motor box with a quoted cost of £125 + VAT + delivery to fix clock.

Resolved: Full Council agreed to accept the quotation for a new gear and motor box to fix the village clock.

42/2026 **Burial Ground:** To receive updates and consider any necessary decisions regarding the burial ground and its maintenance.

Noted: Cllr Sims provided a report regarding the Burial Ground. A gift of wine and chocolates was given to the volunteers in appreciation of their work arranging the flower baskets in the cemetery.

Killingly had not cut the hedgerows to the required standard. A neighbouring resident had cut an opening within the hedgerow to demonstrate to the maintenance team where they would like the hedge to be cut. This would require a substantial section of the hedge to be removed.

Resolved: Council agreed to leave the cut-out as it is for the time being.

Resolved: Cllr Gill reported that the Burial Ground gates require repairs and replacement photocells. Cllr Gill will obtain a quotation for the repairs and additional photocells to be retained as spares for future repairs.

- a. To discuss and agree actions regarding maintenance of closed churchyard wall and lychgate.

Resolved: Full Council agreed for the clerk to obtain quotations for a survey of the Church Wall and Lychgate to check its structural integrity.

- b. To discuss and agree actions regarding rusted staining on war memorial.

Noted: Clerk received a call from local stone mason to state a rust stain had been found on the war memorial. They have stated that a cleaning can be attempted but it may not be possible to remove the stain due to the material of the memorial.

Resolved: Full Council agreed for clerk to obtain quotation from the local stone masons for a cleaning of the rust stain.

- c. To discuss and agree actions/adoption of memorial bench plan and policies.

Resolved: Full Council agreed to permit the installation of a bench in the position requested by the resident. The bench policy requires amendment to include the cost of

the plot, bench, concrete base and installation, as well as the length of time a bench may remain in place before replacement is required. The Clerk will revise the policy.

43/2026 **Highways:** To receive updates on ongoing or reported highway issues and address actions.

Resolved: Clerk to report issues on concrete rubble, broken kerb and half-finished school sign to ERYC.

- a. To discuss and agree actions for footpath nomination for Footpath Focus 2027.

Resolved: Cllrs Brooke, Gill and Lord will meet at Galfrid Road on Friday, 14th August 2026, to walk around the village and determine which footpath is most in need of repair. Delegated authority was given to these Councillors to select a footpath and submit the recommendation to Ward Cllr Christon-Whyte.

- b. To discuss and agree actions regarding maintenance of hedgerow on Lime Tree Lane.

Noted: Ward Cllr Christon-Whyte provided an update that ERYC Enforcement had contacted two residents regarding actions being taken in relation to the hedgerow. She had also spoken to a representative from ERYC, and clarification would be sought regarding what could and could not be done in relation to the hedgerow and how it should be maintained. A letter would then be sent to residents outlining how the hedgerow should be maintained.

Resolved: Full Council agreed not to adopt the hedgerow as a community or Parish Council asset due to the potential implications for insurance and liability should a resident's property be damaged during maintenance. Full Council also agreed that documentation confirming ownership of the hedgerow on Lime Tree Lane was required. The Clerk will obtain documentation regarding possible ownership from the Land Registry.

- c. To discuss and agree actions regarding Lloyds Tour of Britain 2026 due to take place 4th September.

Resolved: Full Council agreed not to host an event for the occasion but to publish information online to ensure that residents were aware that the Lloyds Tour of Britain would be taking place.

44/2026 **Planning:** To update on any applications/decisions regarding planning applications, which includes applications submitted since the publication of this agenda.

- a. 26/01903/TCA - Manor Farmhouse, Main Road Bilton, ERoY, HU11 4DJ

Resolved: Full council agreed to support the application.

- b. 26/01466/PLF – 11 and 11A Galfrid Road, Bilton ERoY, HU11 4EJ

Resolved: Full council agreed to support the application.

- c. Any other planning applications/updates published after the publication of this agenda.

Noted: Planning application 'Land At Neat Marsh North, North West, And South West Of Neat Marsh Road Preston East Riding Of Yorkshire HU12 8TP – Installation of a solar farm' has been approved by ERYC.

Resolved: Clerk to contact company regarding community fund possibility.

45/2026 **Neighbourhood Watch:** To note Humberside Police Crime Report.

Noted: One crime investigation was noted for Bilton for theft on Main Road of an external key safe of business premises.

46/2026 **Finance:** To receive updates on financial matters and consider any necessary actions.

- a. To discuss and agree actions for request for a donation for Bilton Football Club to aid in the purchase of new goal posts.

Resolved: Bilton Parish Council opted to not grant funds to Bilton Football Club but to instead donate clerk time to help Bilton Football Club apply for other grants available.

- b. To receive and approve bank reconciliations for July 2026.

HSBC Current Account: £12,768.08

HSBC Money Manager: £6,685.41

- c. To note and approve monthly scheduled payments.

Resolved: Payments Schedule for August 2026 (Tax Month 5) Approved by Full Council.

<i>Company/Persons</i>	<i>Reason</i>	<i>Amount</i>
<i>HSBC</i>	Bank Charges	£4.00
<i>C Mallinson</i>	Clerk's Salary	£1,034.88
<i>NEST Pensions</i>	Pension Payment	£76.32
<i>HMRC</i>	PAYE	£112.77
<i>Killingley</i>	Burial Ground Maintenance	£1,143.46
<i>Amazon</i>	Supplies for Burial Shelter painting	£57.69
<i>Smartest Energy</i>	Electricity for burial ground	£17.39
<i>The One Point</i>	Office 365 and email subscriptions	£59.45
<i>B&Q</i>	Paint for burial ground shelter	£128.00
<i>KCOM</i>	Internet/phone line	£71.98
<i>Volunteer gift</i>	Gift for volunteer service	£40.00
<i>Agilico</i>	Credit note	£-205.22
		Total: £2,504.72

Credits

<i>Type</i>	<i>Amount</i>
<i>GOR298</i>	£360.00
Total: £360.00	

47/2026 **Any Other Business:** To note any items for future agendas.

Noted: The Emergency Plan will be reviewed at a future date, including consideration of establishing a register of vulnerable residents who may need to be checked on in the event of an emergency.

Date of Next Meeting: 8th September 2026

End of Meeting: 21:30